



Luxembourg, 29 November 2018

**Multinational Seminar & Certification Programme
Anti Money Laundering & Counter Terrorist Financing (AML & CTF)
Foundation Level**

Dear Sir or Madam,



the ATTF is pleased to inform you that the Luxembourg Fund to Fight Drug Trafficking will support the participation of 16 professionals in the 5th edition of the multinational seminar: **Anti Money Laundering & Counter Terrorist Financing - Foundation Level**.

Have you recently started working in AML and need to learn more about money laundering strategies, methods and techniques to be better prepared to counter them and avoid your institution being exposed? Do you need to learn more about how to develop and implement a dynamic AML policy? Then this course is for you!

Who can apply?

16 participants will be selected among applicants from the House of Training-ATTF partner countries. The selection will be made by the experts of the AML Quality Circle of the House of Training-ATTF, according to the relevance of the participants' profile, which should correspond to the target group mentioned in the organisation sheet attached to this invitation. The geographical criterion will NOT be considered, unless this course is oversubscribed where a quota of places per country may be applied. The participants are requested to have a **sound knowledge of English**, as the whole seminar will be held in this language with no translation.

When and where will this seminar take place?

The seminar will be held in Luxembourg **from the 4th to the 8th of March 2019**.

Participants are requested to arrive on Saturday, the 2nd March and return home on Friday, the 8th March after 4pm or on Saturday, the 9th March, if there are no other return flights available.

Final Evaluation

The seminar will end with an assessment on Friday morning. **All successful candidates will be granted the "AML & CTF - Foundation Level" certificate.**

Deadline for application: the 21st of January 2019

We look forward to receiving your application.

Before applying, we strongly recommend you to verify if your profile matches the target group. If it does, you are kindly requested to fill in the attached application form and send it back to the House of Training-ATTF official contact in your country (by whom the present invitation was received) before the **21st of January 2019**.



*If you have more experience than specified in the target group of this seminar and if you are looking forward to enriching your AML knowledge with the opportunity of getting international recognition, please note that the House of Training-ATTF will organise two advanced multinational seminars called "**Anti Money Laundering Advanced Level & Preparation course to the CAMS® exam**". The first one will take place from the **25th February to the 4th March 2019** and the invitations for this seminar have been sent out already. The second seminar is planned from the **7th to the 14th October 2019**, for which the invitations will be sent out in early summer.*

This advanced seminar will target senior AML & compliance officers from commercial banks and financial institutions, senior central bankers and officers dealing with these matters at supervisory level.

Should you need any further information on these programmes, do not hesitate to get in touch with us.

Thank you in advance for your interest.

Yours faithfully,

Corine KLIP
Programme Coordinator

Ben LYON
Director House of Training
Head of ATTF Services

Appendices:

- *Seminar Description (organisation sheet & content)*
- *Application form*
- *Financial conditions*